**23A – Mechanical Equipment Procurement**

To: Attn: Jeremiah Daniels, Project Executive

Project: **Rosewood Middle School – New/Renovated Middle School**

541 North Carolina 581 S, Goldsboro, NC 27530

From (Company Name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Address & Phone #): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Having carefully examined the site, the drawings, specifications and other documents, and in compliance with your "Invitation to Bid" and this “Bid Form”, the undersigned proposes to furnish specified equipment as necessary for the construction of the New/Renovated Rosewood Middle School. All shall be in accordance with bid documents prepared by Davis Kane Architects.

The Bidder shall have bid and completed projects of comparable nature, size, complexity, and construction cost.

The scope of work is to include:

* **List of Items to be Procured:**
	+ Major mechanical equipment and materials (chillers and air handlers only) required per the Mechanical Pre-Purchase Documents provided by Davis Kane Architects.
* **Specifications and Performance Requirements:**
	+ Detailed specifications and performance requirements for each item.
* **Vendor Selection:**
	+ Provide equipment by approved vendors and manufacturers as outlined in the Mechanical Pre-Purchase Documents provided by Davis Kane Architects.
* **Logistics and Delivery:**
	+ Provide a timeline for procurement and delivery to the site.
	+ Equipment to be stored on-site in CM provided storage unit.
	+ Equipment to be received, inspected, and offloaded by subcontractor.
* **Coordination:**
	+ Coordination with other subcontractors and project schedule.
	+ Integration with overall project plan and milestones.
* **Quality Assurance:**
	+ Inspection and testing requirements for procured items.
	+ Warranty and maintenance documentation.

**Drawings Sheets:**

* All drawings as they pertain to the scope of work

**Specification Sections:**

* Division 01
* Division 23
	+ 23 05 00 – Mechanical General Provisions
	+ 23 05 11 – HVAC Electrical Provisions
	+ 23 05 13 – HVAC Equipment Motors
	+ 23 05 14 – Variable Speed Controllers
	+ 23 34 00 – HVAC Fans
	+ 23 64 26 – Air-Cooled Chillers
	+ 23 72 00 – Air-to-Air Energy Recovery Equipment
	+ 23 73 16 – Modular Air Handling Units
	+ 23 82 16 – Air Coils

**Drawings Sheets**

* All drawings as they pertain to the scope of work

**Bidder shall anticipate:**

* Subcontractor to provide all equipment and material handling required to complete their scope.
* Subcontractor shall inspect the workspace prior to beginning their scope. If unacceptable conditions are observed, it is the duty of the subcontractor to notify the CM’s on-site management team. Any work performed over unacceptable conditions will be the responsibility of the installer to replace/repair.

The Bid Form must be completed in blue or black ink or by typewriter. The base bid amount shall be expressed in written and numerical form. Discrepancies in the multiplication of units of work, and the unit prices will be resolved in favor of the correct multiplication of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

Bid numbers shall be honored by the bidding party for no less than 60 days after bid submission.

All bids in excess of Five Hundred Thousand USD ($500,000.00) will require a Bid Bond to be provided by the Subcontractor in the amount of 5% of the bid value.

**Base Bid (Inclusive of, but not limited to):**

The Base bid, all Phase 1 Early Procurement work required by the Bid Documents, in strict accordance with the drawings and specifications for the Lump Sum of:

Dollars \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RECEIPT OF ADDENDA**

We acknowledge the receipt of the following Addenda and Bulletins:

 Addendum No. Dated

 Addendum No. Dated

Addendum No.\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TIME OF COMPLETION:**

All Work shall be completed in accordance with the Construction Manager’s published progress schedule. Deviations from the construction progress schedule without prior written permission will be perceived as intentional delays of progress and will yield the responsible party subject to fines to cover the Construction Manager’s General Conditions for related time delays. All equipment submittals shall be provided for review within 21 days of receiving a Letter of Intent or Subcontract Agreement, whichever comes first.

By bidding in response to this invitation, the bidder acknowledges that they have received, thoroughly reviewed, and accept the terms and conditions of the attached sample Subcontract Agreement as well as the sample D&D Procedural Manual.

By bidding in response to this invitation, the bidder represents that in the preparation and submission of this bid, said bidder did not, either directly or indirectly, enter into any combination or arrangement with any person, firm or corporation or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free, competitive bidding in violation of the Sherman Act (15 U.S.C. Section 1) or North Carolina State Code.

**Signature Page:**

NAME OF BIDDER:

ADDRESS:

LICENSE #:

TAXPAYER NUMBER (TIN):

SIGNATURE:

NAME (print):

TITLE:

TELEPHONE:

E-MAIL:

FAX:

DATE: